

## **MINUTES**

### **UTAH EDUCATION COMMITTEE BOARD OF NURSING**

**November 16, 2007**

**Room 475 – 4<sup>th</sup> Floor –7:30 A.M.  
Heber Wells Building  
Salt Lake City, UT 84111**

**CONVENED:** 7:37 a.m.

**ADJOURNED:** 9:51 a.m.

**Bureau Manager:**  
**Secretary:**

Laura Poe  
Shirlene Kimball

**Conducting:**

Diane Forster-Burke

**Board Members Present:**

Pam Rice  
Peggy Brown  
Mary Williams  
Helen Zsohar

**Guests:**

Kathleen Kaufman

#### **TOPICS FOR DISCUSSION**

#### **DECISIONS AND RECOMMENDATIONS**

**ADMINISTRATIVE BUSINESS:**  
October 26, 2007 Minutes

The minutes were approved as written. All Committee members in favor.

Review NCLEX monthly reports for provisional programs:

The NCLEX reports were reviewed. Ms. Poe indicated representatives from Ameritech College and Utah Career College will be present today to discuss their remediation plans.

Discussion regarding proposed Rule changes:

The discussion will be postponed until next month.

Annual Report Form:

Committee members reviewed the annual report form and suggested several changes. Ms. Poe indicated the changes will be made and the report will be sent out and also posted on the Web. The due date will be December 31, 2007.

Utah Career College,  
Carolyn Lewis, Nursing Administrator  
Lynelle Fulkerson, Nursing Program Director

Utah Career College made a complete revision to their curriculum. Committee members reviewed the changes and noted the first year does not include OB

Charisse Cole, Dean of Academic Affairs:

or pediatric content. Since these courses are not included in the first year, the student would not be eligible to sit for the NCLEX-PN exam by equivalency. Dr. Lewis questioned whether or not the student could apply as an LPN if he/she completed the program but were not successful passing the NCLEX-RN examination. Ms. Poe stated the current Rules would allow these individuals to sit for the NCLEX-PN examination, but the rules are subject to change.

Dr. Lewis reported the program increased the admission criteria; new faculty members have been hired, and grade inflation has been eliminated. Dr. Lewis stated the December 2008 cohort will graduate under the new curriculum and new criteria. She stated they are confident the pass rates will improve.

Ms. Poe informed Dr. Lewis the revision of the curriculum does not extend the date for the program to be nationally accredited. The deadline date for national accreditation is November 2009. The NCLEX pass rates for the December 2008 cohort can be no lower than 5% below the national average or the program will not be allowed to accept new students.

Ms. Poe stated directors of provisionally approved programs will be invited to meet with the Committee on a regular basis. Pass rates will be monitored and a site visit to meet with students and faculty will be scheduled.

Dr. Zsohar made a Motion to approve the curricular changes. Dr. Williams seconded the Motion. All Committee members in favor.

Stevens Henager College,  
Rebecca Reese, Director of Nursing:

Ms. Reese met with the Committee as requested. She submitted signed contracts for faculty members. Ms. Reese stated the program is not fully staffed at this time and they are still conducting interviews. She stated once new faculty members have been hired, the signed contracts will be submitted to the Board.

Ms. Reese reported the program has 28 students enrolled, 10 LPNs and 18 CNAs. She reported a group of 20 students (10 day time and 10 night time students) would like to start the program in January.

Dr. Hanson and Dr. Hanna are no longer associated with the program as consultants. She reported Donna Eliason and Jeanne Lee Carver continue as faculty members.

Ms. Forster-Burke indicated the Committee will be meeting with directors of the provisional programs on a monthly basis for updates regarding changes and the number of students enrolled. Another site visit to meet with faculty and students will be scheduled. Ms. Poe indicated the program will need to be nationally accredited by February 2011.

Ameritech College,  
Elizabeth Bryant, Director of Nursing  
Bill Curry, Staff operations  
Carla Huntsman, Assistant Nursing Director  
Linda Peterson, Director of student services:

Ms. Bryant indicated Ms. Opfar left the program March 2007. Carla Huntsman was in the role of acting director from April to July 2007. Ms. Bryant indicated she has been in the role of acting nursing director since July 2007. She indicated she will be leaving in February 2008 and the program is in the process of recruiting for the director position. Ms. Forster-Burke indicated the Committee is in the process of adding to Rules that the nursing program administrator/director must have a background in curricular development and experience in education.

Ms. Huntsman addressed the low NCLEX pass rates. She indicated the initial program was computer based and this training did not allow for the critical thinking necessary for nursing. Ms. Bryant indicated the low NCLEX pass rate was also due in part to the curriculum, faculty, and admission criteria. Ms. Bryant indicated the curriculum will be totally revised and they are looking at a consultant, Sandra Tucker, to help with the revision process. Ms. Bryant also indicated the admission criteria have been changed.

Ms. Bryant indicated those graduates who have not passed the licensure examination are being provided one-on-one help from faculty members.

Ms. Forster-Burke stated nursing program directors will be invited to meet with the Committee on a monthly basis for updates regarding changes, faculty members and progress of the program. A site visit to speak with students and faculty will be scheduled. Ms. Forster-Burke indicated that the new curriculum

will need to be approved. Ms. Bryant was informed that if the NCLEX pass rates don't improve, the program will not be allowed to accept new students.

Discussion:

Committee members expressed concern with the new programs that go through the pre-approval process, and then return with a different curriculum. Committee members also indicated the Rules are not prescriptive enough and need to be rewritten. Dr. Zsohar made a Motion to have the Board of Nursing discuss placing a moratorium on approving additional programs until the provisionally approved programs are doing better and more prescriptive Rules are written. Ms. Forster-Burke seconded the Motion. All Committee members in favor.

Committee members will meet Thursday, December 13, 2007 at 1:00 p.m. to begin the process of writing more prescriptive rules. The directors from the following programs will be invited to meet with the Committee in January: Utah Career College, Ameritech College, Stevens Henager College and Mountainland ATC.

Site visits will be scheduled for the first part of January.

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

December 13, 2007  
Date Approved

(ss) Diane Forster-Burke  
Diane Forster-Burke, Chair Education Committee Board of Nursing

December 13, 2007  
Date Approved

(ss) Laura Poe  
Laura Poe, Bureau Manager, Division of Occupational & Professional Licensing